

THE FRIENDS OF ELY CATHEDRAL

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED

31 DECEMBER 2012

THE FRIENDS OF ELY CATHEDRAL

TRUSTEES' REPORT FOR THE YEAR ENDED **31 DECEMBER 2012**

The Trustees present their report and accounts for the year ended 31 December 2012.

Objects of the Charity

The Objects of the Society are to assist the Dean and Chapter of Ely in the advancement of the religious, pastoral and educational work of the Cathedral including the preservation of its fabric and the ornaments and furnishings thereof.

The Trustees have considered the Charity Commission's guidance on public benefit, and they consider that the charity is fulfilling its obligations in this respect by achieving the above objectives.

Particulars of the Charity

TRUSTEES (COUNCIL) who served during the year

The Very Reverend M P J Bonney, Dean of Ely (Chairman from 22nd September)

The Reverend Canon D Pritchard, Acting Dean of Ely (Chairman until 22nd September)

The Reverend Canon Dr A Hargrave (Chair of Council)

Mr R O Setchell (Honorary Treasurer)

Mrs C Bushnell (elected at AGM 22nd September 2012)

Mr G Diss

Mr J Friend-Smith

Mrs C Green

Miss G Hodge

Miss S M Holgate

Mrs A H Jones (retired 22nd September 2012)

Miss S Kindleysides

Mrs H Merrick

Mr G Mizen

Mrs M Pledger

Mr M White

FRIENDS' OFFICER: Mrs S M Hunting

PRINCIPAL BANKERS: Lloyds TSB Bank plc, Minster Place, Ely.

AUDITORS: Price Bailey LLP, Chartered Accountants, Richmond House, Broad Street, Ely.

REGISTERED ADDRESS: The Chapter Office, The College, Ely, Cambs, CB7 4DL.

CHARITY REGISTRATION NO: 259021

THE FRIENDS OF ELY CATHEDRAL

TRUSTEES' REPORT FOR THE YEAR ENDED

31 DECEMBER 2012 (CONTINUED)

Governing Document

The Charity is regulated by its Constitution last amended and adopted at its Annual General Meeting on 14th September 1996.

Organisation

There are 14 Trustees at present, who met 4 times during the year. There are currently 3 vacancies. New Ordinary members of the Council, who must make an annual subscription to the Charity, are elected either by the Dean and Chapter, or by the membership at its Annual General Meeting, and the Council may also co-opt for a period of three years not more than three persons having special knowledge or experience of value to the Friends. Ordinary members of the Council shall hold office for three years but shall be eligible for re-election for up to three consecutive occasions.

The day to day administration is handled by the Friends' Officer. Gifts to Ely Cathedral are agreed by the Trustees (Council) where possible within the Constitution, agreement for sums in excess of £25,000 being agreed by the members at the Annual General Meeting.

Development, Activities and Achievements

The Trustees approved gifts to Ely Cathedral during the period and a total of £28,199 agreed by them and the members at their Annual Meetings, was paid. A further £121,933 has been agreed and remains unpaid at the date of this report.

Review of the Financial Position and Transactions

The financial position of the Charity remains strong and it is well able to meet the agreed gifts from funds which are readily available. Subscriptions, donations, interest and gift aid income tax reclaimed totalling £35,909 (2011 - £36,417) comfortably exceeding the governance costs of £19,068 (2011 - £16,670). During the year the Charity received legacies totalling £968,265. The Trustees are liaising with Ely Cathedral and will be considering a number of major projects which Chapter may request be given financial assistance (subject to approval at a future AGM).

Reserves Policy

Normal recurring expenditure can be met by the expected income of the charity. Reserves are required to enable the charity to assist Ely Cathedral with projects as and when required. The amount of such reserves does not need to exceed the total of the committed expenditure as detailed in note 10 to these accounts but the Trustees have agreed that reserves should not be allowed to fall below the total committed expenditure plus £50,000.

THE FRIENDS OF ELY CATHEDRAL**TRUSTEES' REPORT FOR THE YEAR ENDED**
31 DECEMBER 2012 (CONTINUED)**Risk management**

The Trustees have examined the charity's operations and considered the risks faced. In the opinion of the Trustees the charity has established the resources and review systems which, under normal circumstances, should allow any risks to be mitigated to an acceptable level in its day to day operations.

Trustees' responsibilities for the financial statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom generally Accepted Accounting Practice)

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On Behalf of the Trustees

Alan Hargrave (Chair of Council)

12 June 2013

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE FRIENDS OF ELY CATHEDRAL

We have audited the financial statements of the Friends of Ely Cathedral for the year ended 31 December 2012 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 3, the trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Other matter

The financial statements of the Friends of Ely Cathedral for the year ended 31 December 2011 were not audited.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2012 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Price Bailey LLP
Statutory Auditor
Richmond House
Broad Street
Ely
Cambs CB7 4AH

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Price Bailey LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE FRIENDS OF ELY CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2012

		2012	2011
	Note		
Incoming resources			
Subscriptions		25,883	27,532
Donations		1,868	801
Legacies received	2	968,265	5,500
Interest received, investment income & income tax recovered		8,158	8,084
Activities for generating funds			
Fund raising events	3	7,826	6,904
Total incoming resources		1012,000	48,821
Resources expended			
Fundraising costs	3	3,180	3,371
Charitable activities			
Gifts to Ely Cathedral	4	28,199	78,171
Chorister's prize		25	25
Governance costs	5	19,068	16,670
Total resources expended		50,472	98,237
Net incoming / (outgoing) resources before other recognised gains and losses		961,528	(49,416)
Other recognised gains			
Increase / (Decrease) in value of investments unrealised		2,799	(1,548)
Net movement in funds		964,327	(50,964)
Fund balances at 1 January 2012		176,514	227,478
Fund balances at 31 December 2012		£1,140,841	£176,514

The notes on pages 7 to 10 form part of these accounts

THE FRIENDS OF ELY CATHEDRAL**BALANCE SHEET AS AT 31 DECEMBER 2012**

		2012	2011
	<u>Note</u>		
Fixed Asset			
Investment	6	30,607	27,808
Current assets			
Debtors	7	462,188	7,817
Stock of Christmas & note cards		461	465
Bank current account		10,428	5,087
Building society account		-	113
Central board finance deposit account		652,920	141,283
		1,125,997	154,765
Current liabilities			
Creditors (amounts falling due within one year)	8	15,763	6,059
Net current assets		1,110,234	148,706
Total net assets		£1,140,841	£176,514
Funds	9	£1,140,841	£176,514

Approved by the Council on 12 June 2013 and signed on its behalf by:

Alan Hargrave (Chair of Council)

Richard Setchell (Honorary Treasurer)

The notes on pages 7 to 10 form part of these accounts

THE FRIENDS OF ELY CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2012

1. Accounting Policies

a. Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recognised Practice on accounting by Charities, and comply with the Charities (Accounts and Reports) Regulations 2008 and the Charities Act 2011.

b. Recognition of Incoming Resources

Income from subscriptions, donations, interest, investment income, sales and miscellaneous items is recognised when received. Income from legacies is included when the charity becomes entitled to them, when the trustees are virtually certain to receive them and when the monetary value can be measured with sufficient reliability.

c. Resources Expended

Expenditure is recognised in the period in which it is incurred. It includes attributable VAT which cannot be recovered.

d. Tangible Fixed Assets

Equipment, furniture and fittings owned by the Charity are written off the Accumulated Fund when acquired. It is considered that the realisable value of these items is not significant.

e. Investments

Investments are shown at market value as at the balance sheet date. Changes in value in the year are shown as unrealised gains or losses. When investments are sold the profit or loss on disposal represents the difference between the sale proceeds and the market value as previously stated.

f. Stocks

Stock is valued at the lower of cost and net realisable value.

2. Legacies received

	2012	2011
Legacies were received from the estates of:		
Mr S Johnson	918,000	-
Mr B Eaden	50,065	-
Mr D R Rimmer	100	-
Mrs D Fiorentini	100	-
Mrs J Bottomley	-	500
Mrs E Poupard	-	5,000
	£968,265	£5,500

£460,000 of the legacy from the estate of Mr S Johnson was received in 2013.

THE FRIENDS OF ELY CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2012 (CONTINUED)

3. Income from Fund Raising Activities

	2012			2011		
	Income	Expenses	Net	Income	Expenses	Net
Outings	1,326	1,185	141	1,398	1,306	92
Friends' day	500	548	(48)	1,136	901	235
Friends' evenings	1,277	466	811	551	93	458
New Friends evening	-	126	(126)	-	79	(79)
Christmas cards	3,065	695	2,370	2,453	848	1,605
Bring & buy stall & other miscellaneous	112	-	112	480	-	480
Book sales, "Interpreting Ely Cathedral"	1,172	-	1,172	182	-	182
Notecards	374	160	214	574	135	439
Friends' afternoon	-	-	-	130	9	121
	£7,826	£3,180	£4,646	£6,904	£3,371	£3,533

	2012	2011
4. Gifts to Ely Cathedral		
Music scores	21	3,095
New altar frontal	1,031	83
Signage for Cathedral Centre	849	681
Entry system for Cathedral Centre	1,610	-
Restoration of monuments	6,857	-
Televisions	9,845	-
Camera	1,499	-
Public address / sound system	4,019	-
Donation boxes	2,468	-
Lady Chapel reredos altar & sanctuary	-	47,904
Replacement of organ leatherwork	-	8,996
"Interpreting Ely Cathedral" book	-	6,495
Cushions and hassocks	-	8,978
Display board	-	149
Touchscreen display	-	927
Robes for new lay canons	-	492
Digital recorder	-	371
	£28,199	£78,171

THE FRIENDS OF ELY CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2012 (CONTINUED)

	2012	2011
5. Governance costs		
Printing, stationery, postage & telephone	2,665	2,204
Salaries	12,850	12,500
National insurance	754	779
Pension contributions	764	750
Auditor's remuneration	1,500	-
Sundry expenses & bank charges	535	437
	£19,068	£16,670

The average number of employees (part-time)
during the year was

1	1
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No remuneration or expenses was paid to Trustees.

6. Investments	Cost	Open market valuation
2,551 M & G Charifund Income Units		
At 1 January 2012	15,245	27,808
Increase / (decrease) in value in year	-	2,799
At 31 December 2012	15,245	£30,607

	2012	2011
7. Debtors		
Income tax recoverable	1,870	2,057
Ely Cathedral – monies received on		
Friends' behalf	318	760
Legacy receivable	460,000	5,000
	£462,188	£7,817

	2012	2011
8. Creditors		
Ely Cathedral – re-imburement of expenses	3,600	4,294
Ely Cathedral – gifts	10,631	1,746
Other creditors	1,532	19
	£15,763	£6,059

THE FRIENDS OF ELY CATHEDRAL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2012 (CONTINUED)

9. Funds

The funds detailed on pages 5 and 6 are unrestricted and not designated separately for specific purposes except for a sum of £88, (2011 - £113), held for the Dean Hankey Memorial Fund which is a restricted fund to provide an annual prize for a chorister.

10. Commitments

New Altar Frontal	6,509
Improvements to window guards	25,000
Restoration of monuments	28,143
Public address / sound system	5,981
Loan – book about Cathedral Misericords	5,000
Feasibility study for labyrinth	750
Refurbishment of Processional Way toilets	25,000
Projector & laptop computer for Cathedral Centre	1,000
Cathedral website upgrade	19,200
Flower Festival sponsorship	4,500
Art installation	850
	£121,933

It has been agreed by the trustees (or in the case of commitments of over £25,000, by the members at the annual general meeting) that the charity will give financial support, up to the above amounts, for expenditure when incurred by Ely Cathedral. The charity will provide for this expenditure in its accounts when the costs have been determined and as advised by Ely Cathedral.